

Mar 10, 2009

8:55 called to order

No correction or changes to past minutes

Treasurer - emailed

- Feb bal 1802.22

checks pecks 87.50

nsync 165.00

reimburse -apprec dinner 375.00

sc \$8.40

635.98 total

ending balance 1166.24

service charge on our account now, possibly because we're below the minimum balance.

Dues acct - beginning 174.35

check to mediacom 45.95 - internet

bal 128.40

money market 10,086.03 ?

6.57 interest for month

approved treasurers report

Bills -

- Sams club membership renewal \$35.00 - chief

- voted - membership approved

Incentives - please check your emails for updates on your items

Computer- one in training room has new motherboard - city pd for it.

Old Business

- incorporation status? - Hook: still in process, Dawn working on it.

- Job shirts are in - see chief to pick up & pay

New Business

- Hook: Internet historically pd from dues acct.

Should we pay for internet out of Association now, and use dues for other things???

Discussion: city pay for it? Chief - short answer, No, and we probably don't want that anyway. Looking at other possibilities right now.

* Motion to move that bill to Association - PASSED

- Adam Jones - paintball in Shellsburg coming up, if people interested.

Beginning end of April. All invited. Rates and info will go through email.

- Heath - Wants to initiate exercise program - improve our health, public image of us. Use park trail for jogging? 1/2 to 1 hour per day.

See Heath if interested. He could bring a trainer in, if interest is good.

- Jeff Gibbons - Can return full bags of pop cans for us. He drives by there every day.

Asst Chief Powers

- EMS renewals due - see him or Andy if you need credits.

- 4gas monitor now mounted in 286 on black file crate (with map book) so officer can get it. Pull it out carefully; on charger with a latch.

No longer in a protective case because it can't charge that way. Should be charging whenever truck plugged in

- St Pats day parade on the 17th (next Tuesday) - If interested, contact Matt Powers - see email for details. Get stand-in if you're on duty.

Asst. Chief Hoover -

- Radio missing from A86. Check all your gear, coat, locker, etc.

Dep Chief Archibald

- Job shirts in

- Coralville training this weekend, or Sat. 28th. We're low for this weekend.

If you can switch to this Saturday, see Chief. If you're not at Coralville, please stick around to cover

Sweeney

- in EMS St - all responses need to be marked "emergency" to the scene, but going scene to hospital can be emergency or non-emergency. Medicare won't pay emergency rate if we fill in "non-emergency to scene".
- New forms in
 - Radio Operator form - now has "PCR #" spot at top
 - New field sheet - double instead of triplicate now
 - only change is vitals section, more in line with EMS software page
- 2 3-ring binders in Radio Room - If you're not doing EMS report, do NOT fill in patient binder!!! Don't pre-fill numbers, etc.
- Patient care reports in box - Andy spends a lot of time reorganizing. Tape EKG strips to a piece of paper, or make a copy. If they don't need to be on the report, throw them away. The sheet that the radio operator fills out (with times, call info, trucks, etc.) needs to be on the TOP of the pile, all attached.
- Signature forms - Doing good job getting those! Thank you. Remember to offer paper with HIPAA info to patients.
- If you have a refusal, make sure they sign pink HIPAA sheet as well as refusal sheet.
- If you get patient info sheet from hospital, put it in the box with report.
- New gloves, enclosed in plastic case, are in the Engines. 2 sizes. Other gloves in cardboard boxes are drying out, getting wasted.
- New EKG patches from Zoll. 4-pack for 4-lead, 6-pack for 12-lead. Use the right ones.
- Paramedics: if you use D50 kit, replace right away. If after hours, email or contact 3 on day staff to have it replaced.
- 3 drugs removed because not used in the last 2 years
- Benton Cty maps in radio room; check them out in case Garmin is wrong.
- EMS Saturday - 41 attendees - many cities & counties represented.
- CPR at the kernels - June 6th - EMS/Fire appreciation day - Families invited. First 500 get take-home CPR kits. We'll send a couple vehicles down, so need volunteers to go, plus need some CPR instructors.
- Wed EMS training going well. 10-15 attending, typically. 2:00.

Chief's report

- Pay sheets going around - SIGN THEM!
- Lieutenant opening for Wed night - 5 Applicants - Jamey Parker got the job. All 5 applicants were excellent candidates. Rest of dept. should keep striving to improve themselves.
- Febr 65 calls (slow month). Included 1 fire - fuse box
 - 43% during dayshift, 32% evening, 25% overnight
 - Busiest hour - 1 A.M. and 6 P.M.
- This Fri and Sat - Battery-up - Friday, 8:45 A.M. Duty crew will help Saturday morning.
- 28th is Polar Plunge - Kelly Bevins from Rescue 57, Susan doing it, Heath may. We'll send Ambulance out to cover from 11-1.
- Call in to Clareys to fix:
 - 286 - leaks - check during maintenance
 - 285 - empty - leak up front - city will work on it.
 - 285 - primer bad
 - A87 - Eric installing radio soon, and some gauges are out.
- Preschool visits - out-of-town schools allowed to visit, and we have taken trucks out of town if a relation was there. From now on, we only do in-town preschool visits. They can come for a tour, but we can't go there anymore. See Chief if you need an exception.
- In Radio room behind the door is a document box for disposing of confidential records. Use it for destroying documents from nursing home, hospital, etc. Don't throw regular papers in there, only protected documents.
- Duane Arnold & Shellsburg - Our Ambulance service is here to stay. Even if we did not have an Ambulance, we'd still be responding to most of our calls as first responders. Ambulance service generates money for the city. If you see a problem,
 - You can fix it yourself
- Respect each other
- It is not ethical for dept. members to take a discount from area restaurants, bars, etc.
- "Ethics is knowing the difference between right and wrong, and having the courage to do the right thing."
- New policy on driving (409) - Please review when it's posted online
 - 1) Defines an 'emergency'
 - 2) Lists situations that are considered 'emergency' for us.

- 3) The officer on the apparatus shall make final decision whether each situation is an emergency response.
- 4) County dispatcher's suggestion as to emergency status is NOT the deciding factor; it remain the officer's decision.
- 5) If a PD officer on scene recommends we downgrade to non-emergency, continue non-emergency. Follow officer's directions as to equipment placement when we arrive onscene. If it's wrong, Chief will work that out with PD Chief.
- 6) Siren does NOT have to be on when emergency lights are running. If you're going through traffic it IS recommended.
- 7) If it's a non-emergency call, do NOT use your blue light.
- 8) If you have a blue-light permit from HFD, it does NOT apply to calls on calls for other departments. If you're far out of town, please wait until you're close to Hiawatha before turning it on.
- 9) Speed - If you're driving an emergency vehicle, don't exceed posted limit by more than 10 mph. Don't exceed 75mph on interstate.
- 10) Obey all posted yellow speed Warning signs.
- 11) Come to a FULL STOP at all red lights, stop signs, and flashing red lights.
- 12) When proceeding through a green light, proceed at max. speed 15 mph.
- 13) If you have to enter oncoming lanes, proceed at 15 mph max.
- 14) Pass on the LEFT at all times, or if you MUST pass on the right, do so at 5-10 mph.
- 15) RR Crossings - If no guard bars or lights, come to a complete stop.
- 16) Never pass a school bus with red lights flashing.
- 17) School zone - do not exceed posted limit in school zone when children are present (Emmons and Robins Rd)
- 18) Pedestrians have right-of-way over vehicles
- 19) Follow PD directions.
- 20) Don't drive aggressively, don't tailgate.
- 21) Blue lights give you NO authority; it's a 'courtesy light'.
- 22) Backing - Use a spotter, sometimes 2 or 3 (1 in front). Stop if you don't see your spotter. If you don't have a spotter, walk around vehicle or look very carefully before backing.
- 23) Before emergency vehicle pulls out, walk completely around vehicle before pulling out. Driver lays helmet on drivers seat, then walks around. Before pulling out, toot the horn.
- 24) Don't turn on red lights until actually pulling out. Don't attempt to board vehicle when red lights are on.
- 25) Ambulance - Wear seat belts at all times, unless absolutely necessary, then only for a brief period.
- 26) Maneuvering on-scene - Use spotters. No riders. No more backing to load hose.
- 27) Chief can grant exception to No-Rider rule during parades.

If you violate the policy in any way, punishment can range from verbal admonishment to suspension from department.

Adjourned at 10:19 P.M.

